



# Infotech Performance Group

Software Training with CEU's®

## Scripps Software Training, February – May 2012

**CEU's for  
ALL Classes!**

Classes meet  
10am-1:30pm

Register online at  
infotech4scripps.com  
or call 760-716-5868

For more information  
on our courses or  
consulting services,  
please visit us on the  
Web at:  
infotech4scripps.com

Course	Date	Location	
<b>Excel Intermediate</b>	Wed Feb 29	Encinitas	full
	Tue Mar 13	Mercy SD	full
	Wed Apr 4	La Jolla	
	Tue May 1	Encinitas	
<b>Excel Graphing &amp; Database Management</b>	Tue Mar 27	Mercy SD	full
	Wed Apr 11	Encinitas	
	Tue Apr 24	Mercy	
	Wed May 9	La Jolla	
<b>Excel Advanced</b>	Thu Mar 22	La Jolla	full
	Wed May 30	Encinitas	
<b>Excel Pivot Tables and More</b>	Thu Feb 23	La Jolla	
	Wed Mar 28	La Jolla	
	Wed Apr 25	Encinitas	
	Wed May 23	La Jolla	
<b>PowerPoint Advanced</b>	Web Feb 22	Encinitas	
	Mon Apr 9	Campus Point	
<b>Outlook Advanced</b>	Thu Mar 8	La Jolla	full
	Wed May 2	La Jolla	
<b>Visio</b>	Wed Mar 14	La Jolla	full
	Wed Apr 18	La Jolla	
	Thu May 17	La Jolla	
<b>Access Introduction</b>	Wed Mar 7	Encinitas	
	Thu Apr 19	Campus Point	
	Tue May 8	Mercy SD	
<b>Access Intermediate</b>	Wed Mar 21	Encinitas	
	Thu Apr 26	Campus Point	
	Tue May 22	Mercy SD	
<b>Access Advanced</b>	Thu May 31	La Jolla	
<b>Word Tips, Tricks, and Shortcuts</b>	Fri Mar 2	Campus Point	full
	Tue Apr 10	Mercy SD	
	Wed May 16	Encinitas	
<b>Word Macros, Automation, and More</b>	Fri Mar 9	La Jolla	